

**OREGON STATE BAR**  
**BUSINESS LAW SECTION EXECUTIVE COMMITTEE**  
**MEETING MINUTES**  
**May 1, 2024**

**TIME AND PLACE**

Upon notice duly given, a meeting of the Executive Committee (the “**Committee**”) of the Business Law Section (the “**Section**”) of the Oregon State Bar (the “**Bar**”) was held at the Stoel Rives LLP, Portland, Oregon, on May 1, 2024, at 12:00 p.m. Pacific time.

**PRESENT**

Present were Committee members Michael Walker (Chair), Matt Larson, Tim Crippen, Leigh Gill, Krista Evans, Joe Cerne, Will Goodling, Berit Everhart, Melissa Jaffe, Melanie Choch, and Jennifer Nicholls. Mike Williams from the Bar and Jackie Krantz were also present.

Ben Pirie, Kimberly Boswell and Justin Monahan were not present at the meeting.

Mr. Larson acted as Secretary and kept the minutes.

**MEETING**

Mr. Walker called the meeting to order at 12:03 p.m.

**1. Approval of Prior Minutes**

The Committee reviewed the minutes of the Committee’s meeting held on April 3, 2024. Upon motion duly made and seconded, the Committee unanimously adopted the following resolution:

RESOLVED, that the minutes of the Committee’s April 3, 2024, meeting are approved.

**2. Treasurers’ Report**

Ms. Evans provided the report. Ms. Evans reviewed the February and March financial reports. Ms. Evans requested Committee members submit any outstanding reimbursement requests. A discussion was held regarding the variation in Section members.

**3. Bar Liaison Report**

Mr. Williams reported regarding activities at the Bar. Mr. Williams noted that April financial reports should be available by May 12<sup>th</sup> or 13<sup>th</sup>, which is back to the normal schedule. Mr. Williams also reported that the Bar is in need of volunteers for the Board of Governors.

**4. Subcommittee Reports**

A. *CLE Subcommittee.* Ms. Jaffee provided the report. A discussion was held regarding the annual CLE. Ms. Jaffee reported that the location of the Nines has been secured and the planned space expanded. Ms. Jaffe also reported that the speaker list is being finalized, but that an ethics speaker is still needed. For quarterly CLEs, May will be CTA reporting, July will be CFIUS, and September will be accounting for lawyers.

B. *Newsletter Subcommittee.* Mr. Crippen provided the report. Mr. Crippen reported that the subcommittee would be meeting the following week and that more articles were needed. The subcommittee currently has three articles.

C. *New Business Lawyers Subcommittee.* Mr. Cerne provided the report. The law student stipend was awarded to a Lewis & Clark Law student who will be working at Sussman Shank LLP for the summer. The subcommittee would like to promote this grant on the Section website and in the newsletter. The subcommittee is working on a Q2 social event.

D. *Legislative Subcommittee.* Mr. Gill provided the report. No new legislative activity to report.

E. *Outreach Subcommittee.* Ms. Evans provided the report. The event with Oregon CPAs is set for 5 p.m. on May 16<sup>th</sup> at Lane Powell. There are 39 attorneys registered for the event, but only 3 CPAs so far. Jackie has created a flyer to promote this event and the annual CLE.

F. *Castles Leadership Award Subcommittee.* Mr. Goodling provided the report. The subcommittee has not had any activity and will start the process later this year.

G. *Nominating and Member Recruitment Subcommittee.* Mr. Walker provided the report. The subcommittee has not had any activity and will start the process later this year.

## **5. Adjournment**

There being no further business of the Committee, the meeting was adjourned at 12:28 p.m. Pacific time.