

**OREGON STATE BAR**  
**BUSINESS LAW SECTION EXECUTIVE COMMITTEE**  
**MEETING MINUTES**

**November 13, 2019**

**TIME AND PLACE**

Upon notice duly given, a Meeting of the Executive Committee (the “Committee”) of the Business Law Section (the “Section”) of the Oregon State Bar (the “Bar”) was held at the offices of Stoel Rives on November 13, 2019, at 12:00 p.m., Pacific Time.

**PRESENT**

Present in person were Committee members William Goodling, Genny Kiley, David Ludwig, Emily Maass, David Post, Valerie Sasaki (Chair), Jeffrey Tarr, and Tyler Volm. Present by phone were Committee members Anne Arathoon, Ben Kearney, Doug Lindgren, Jennifer Nicholls, Charmin Shiely and Kara Tatman. Also present at the invitation of the Committee was Carole Barkley, in person. Ms. Tatman acted as Secretary of the Meeting and kept the Minutes.

Ms. Sasaki called the Meeting to order at 12:10 p.m.

**MINUTES**

Ms. Sasaki reviewed the most recent meeting minutes with the Committee and asked for any comments or changes. The Committee unanimously adopted the following resolution upon motion duly made and seconded:

**RESOLVED**, that the minutes of the Committee’s October 16, 2019 meeting, in the form presented to the Committee, are approved.

**BAR MATTERS**

There was no Bar representative at the Meeting.

**TREASURER REPORT**

Mr. Tarr discussed the latest membership numbers, including both paid and unpaid memberships. He directed the Committee’s attention to the Section membership revenues.

Mr. Tarr also updated the Committee regarding current expenses and indicated that the Section’s expected ending fund balance would be approximately 1.5 times annual membership revenues.

Mr. Tarr next presented the proposed fiscal year 2020 Section budget. Mr. Tarr led the Committee in a detailed review of each line item, which the Committee considered and discussed. The Committee considered changes to the proposed budget, including an increase in the estimated nonpaying Section members in fiscal year 2020 and an increase in the gifts and awards budget in light of historical expenses. Following discussion and consensus regarding budget line items and proposed changes, the Committee unanimously adopted the following resolution upon motion duly made and seconded:

**RESOLVED**, that the fiscal year 2020 Section budget, as presented at the Meeting and including changes as discussed, is approved.

## **SUBCOMMITTEE REPORTS**

### *CLE*

Ms. Tatman updated the Committee on the recent Section annual CLE seminar, including attendance and initial reports regarding content. Mr. Kearney reminded the Committee that the Section will re-present the California Consumer Privacy Act CLE in Eugene in December and will use the Bar's new online registration platform for all Section CLE registrations going forward. Ms. Tatman indicated that the existing CLE subcommittee will attempt to schedule a CLE for the first quarter of 2020 before transitioning to next year's subcommittee.

### *Outreach*

Mr. Post reminded the Committee of the joint social event with the Oregon Society of CPAs that evening.

The Outreach subcommittee next discussed the planning for the Committee's upcoming executive retreat for 2020. The subcommittee anticipated that the Committee would try a new venue this year in an effort to save on costs. Several potential venues and dates were discussed, including the anticipated effect on attendance and the Committee's desire to retain and continue to attract interest from potential Committee members outside of the Portland metro area. Committee members agreed that obtaining 100% in-person participation at the executive retreat is an important consideration in planning. The Committee determined to follow up with a Doodle poll regarding dates and would delegate the decision regarding venue to Ms. Kiley.

### *Communications*

Ms. Kiley reported that the Communications subcommittee did not have an update this month.

### *New Business Lawyers*

Mr. Goodling advised the Committee of the three scholarship recipients who were selected and who received \$1,000 each, presented at the Section's annual meeting and CLE seminar.

*Legislative*

Mr. Ludwig updated the Committee on the Laws Commission work regarding RULLCA, including the anticipated timing and ongoing working group process.

There being no further business of the Committee, the Meeting adjourned at 1:15 p.m.