

OREGON STATE BAR
BUSINESS LAW SECTION EXECUTIVE COMMITTEE
MEETING MINUTES

September 9, 2020

TIME AND PLACE

Upon notice duly given, a Meeting of the Executive Committee (the “Committee”) of the Business Law Section (the “Section”) of the Oregon State Bar (the “Bar”) was held by video conference on September 9, 2020, at 12:00 p.m., Pacific Time.

PRESENT

Present were Committee members Genevieve Kiley (Chair), Anne Arathoon, William Goodling, Brian Jolly, Ben Kearney, Matthew Larson, Jennifer Nicholls, David Post, Charmin Shiely, Jeffrey Tarr, Kara Tatman and Tyler Volm. Also present at the invitation of the Committee were Carole Barkley and Susan Grabe of the Bar. Ms. Arathoon acted as Secretary of the Meeting and kept the Minutes.

Ms. Kiley called the Meeting to order at 12:07 p.m., Pacific Time.

MINUTES

Ms. Kiley reviewed the most recent meeting minutes with the Committee and asked for any comments or changes. The Committee unanimously adopted the following resolution upon motion duly made and seconded:

RESOLVED, that the minutes of the Committee’s July 7, 2020 meeting, in the form presented to the Committee, are approved.

BAR MATTERS

Ms. Grabe updated the Committee on upcoming Oregon Chief Justice Orders regarding the extension of the emergency declaration, remote court hearings, and court operations. The Chief Justice Orders will be posted on the Bar’s website and included in an email from the Bar President. Ms. Grabe also reported that the Bar’s Board of Governors (the “BOG”) is considering omnibus legislation with respect to the Bar’s governance for further alignment with the Bar’s mission statement. The BOG is seeking feedback from the Bar’s membership. The Bar President’s upcoming email will include relevant information. Finally, Ms. Grabe reported that the Bar’s House of Delegates is meeting in October. Resolutions are due mid-September 2020.

TREASURER’S REPORT

Ms. Tatman summarized the July 2020 financials. Section activities, as well as new Section membership, have slowed due to the COVID-19 pandemic, which is reflected in the financials. The August 2020 financials are not yet available from the Bar. The Section is currently significantly under budget. Ms. Tatman reminded the Committee to be mindful of the end of the year fund balance to be consistent with the Bar’s guidelines for Section account balances. A brief discussion ensued regarding the previously approved financial support of the Oregon Law Commission’s corporate-related work.

SUBCOMMITTEE REPORTS

CLE

Ms. Kiley reported that the CLE subcommittee held a productive meeting, during which it decided to hold the Section's annual CLE virtually over the course of two half-days in November, brainstormed CLE topics, and delegated the CLE topics to CLE subcommittee members to help source speakers. Ms. Kiley also reported that the Section's annual meeting must occur before November 15, 2020, so the CLE subcommittee is planning to hold the CLE in the first week or two of November. Finally, Ms. Kiley reported that she would contact the Bar to inquire whether it would waive, or reduce, the Bar's CLE fees this year. Discussion ensued regarding whether the Section can use the Section funds to subsidize the cost of the Bar's CLE fee rather than passing the cost to CLE attendees. Upon motion duly made and seconded, the Committee unanimously approved the following resolution:

RESOLVED, that the CLE subcommittee is hereby delegated with authority to utilize excess funds from the Section's budget to subsidize registration fees for the annual CLE.

Outreach

Mr. Jolly reported that the Outreach subcommittee did not meet since the last Committee meeting.

Newsletter

Mr. Tarr reported that Newsletter subcommittee has been active. Mr. Tarr reported that the September newsletter will be published on September 17, 2020, with four articles and the December newsletter planning has commenced. The Newsletter subcommittee is maintaining an ongoing list of article ideas and is looking for subcommittee members.

New Business Lawyers

Mr. Goodling updated the Committee on the Section's scholarship program to Oregon law students. Mr. Goodling reported that the deadline for submission was September 8, 2020. The New Business Lawyers subcommittee conducted outreach to the student bodies of the Oregon law schools throughout the Summer. The New Business Lawyers subcommittee will review the submission materials and provide a recommendation of the scholarship recipients to the Committee at its next meeting.

Legislative

Mr. Tarr provided a brief update to the Committee regarding the RULLCA subcommittee and its work on creating a bill, which will likely be ready for the 2023 legislative session.

OTHER BUSINESS

Nominating Committee

Ms. Kiley updated the Committee on the upcoming annual meeting, include those members-at-large whose terms will expire. Discussion ensued regarding the composition of the nominating committee. Upon a motion duly made and seconded, the Committee unanimously approved the following resolution:

RESOLVED, that Ms. Kiley and Ms. Sasaki are hereby jointly delegated with authority to select the third member of the nominating committee who shall not be a Committee member.

Committee Annual Retreat

The Committee discussed whether to hold its annual retreat in-person or virtually due to the COVID-19 pandemic. The Outreach subcommittee has commenced planning for an in-person retreat to be held in McMinnville, Oregon in early 2021. Ms. Grabe reminded the Committee that any contracts will need to be reviewed and signed by the Bar's General Counsel.

There being no further business of the Committee, the Meeting adjourned at 1:12 p.m.