

**OREGON STATE BAR**  
**BUSINESS LAW SECTION EXECUTIVE COMMITTEE**  
**MEETING MINUTES**

**June 10, 2020**

**TIME AND PLACE**

Upon notice duly given, a Meeting of the Executive Committee (the “Committee”) of the Business Law Section (the “Section”) of the Oregon State Bar (the “Bar”) was held by video conference on June 10, 2020 at 12:00 p.m., Pacific Time.

**PRESENT**

Present were Committee members Genevieve Kiley (Chair), William Goodling, James Hein, Brian Jolly, Matthew Larson, Emily Maass, Jennifer Nicholls, David Post, Charmin Shiely, Jeff Tarr, Kara Tatman and Tyler Volm. Also present at the invitation of the Committee were Carole Barkley and Amy Zubko of the Bar. Ms. Tatman acted as Secretary of the Meeting and kept the Minutes.

Ms. Kiley called the Meeting to order at 12:05 p.m., Pacific Time.

**MINUTES**

Ms. Kiley reviewed the most recent meeting minutes with the Committee and asked for any comments or changes. The Committee unanimously adopted the following resolution upon motion duly made and seconded:

**RESOLVED**, that the minutes of the Committee’s May 13, 2020 meeting, in the form presented to the Committee, are approved.

**BAR MATTERS**

Ms. Zubko updated the Committee on Bar matters related to the impacts of COVID-19, including with respect to the upcoming bar exam. She directed the Committee to Bar President Liani Reeves’s weekly updates for additional information. Ms. Zubko also discussed legislative matters in Salem, including the potential short legislative session.

**TREASURER’S REPORT**

Ms. Tatman noted that the May 2020 financials were not yet available from the Bar for review and that she didn’t have further updates on Section financials.

**SUBCOMMITTEE REPORTS**

*CLE*

Ms. Kiley updated the Committee that the CLE subcommittee continues to explore potential CLE topics, including related to current issues related to COVID-19. Ms. Kiley and the Committee asked Ms. Zubkov whether the Bar had made any determinations about holding or supporting the Section’s regular annual CLE event, to which Ms. Zubkov indicated that no decisions had been made yet.

*Outreach*

Mr. Jolly reported that the Outreach subcommittee met and anticipates taking responsibility for planning the Committee’s annual retreat. In light of the significant reduction in expenses for the most recent retreat and the positive feedback from the Committee, the Outreach subcommittee recommended using the same venues, assuming such a gathering would be held next year. Mr. Jolly inquired about potential timing, and the Committee discussed, finding a

consensus that the third week of January 2021 would work for the group. Ms. Zubkov reminded the Committee of the requirement that any contracts be coordinated through and signed by the Bar's general counsel.

### *Communications*

Mr. Tarr informed the Committee that the "newsletter committee" had not yet met, because Mr. Tarr was only recently informed that he was the chair of such a committee. Recently, Ms. Barkley has been managing the newsletter committee on her own as its editor. She and Mr. Tarr agreed that the newsletter committee would benefit from an attorney at the helm who can engage other attorneys (on the newsletter committee or otherwise) in substantive legal review of articles. Ms. Kiley mentioned possibility of coordination among the CLE subcommittee and the newsletter committee.

Mr. Tarr raised the idea of changing the name of the current "Communications" subcommittee to the "Newsletter" subcommittee and assigning oversight of the Section's website to the Chair-Elect. The Committee had a lengthy discussion about the role and the appropriate owners for the various subcommittee elements, including the newsletter, website and other communication avenues. Upon motion made by Mr. Tarr and duly seconded, the Committee unanimously adopted the following resolution:

**RESOLVED**, that the "Communications" subcommittee of the Section is renamed the "Newsletter" subcommittee, which subcommittee will, as its exclusive mandate, oversee the publication of the Section's newsletter and will continue to be chaired by Mr. Jeff Tarr for the current year; and

**RESOLVED FURTHER**, that the Chair-Elect of the Section in any given year will have responsibility for overseeing the Section's website.

### *New Business Lawyers*

Mr. Goodling updated the Committee that the New Business Lawyers ("NBL") subcommittee had begun working on the scholarship process, including reaching out to Oregon law schools. He reported that the applications for law student scholarships from the Section had been circulated and are due September 8. Mr. Goodling proposed that the NBL subcommittee will review applications and make recommendations to the Committee in October.

### *Legislative*

In Ms. Sasaki's absence, Mr. Tarr reported that the Oregon Law Commission work group continues to meet monthly regarding RULLCA and that the process is generally going well.

There being no further business of the Committee, the Meeting adjourned at 1:02 p.m.