

**OREGON STATE BAR**  
**BUSINESS LAW SECTION EXECUTIVE COMMITTEE**  
**MEETING MINUTES**

**May 13, 2020**

**TIME AND PLACE**

Upon notice duly given, a Meeting of the Executive Committee (the “Committee”) of the Business Law Section (the “Section”) of the Oregon State Bar (the “Bar”) was held by video conference on May 13, 2020 at 12:00 p.m., Pacific Time.

**PRESENT**

Present were Committee members Genevieve Kiley (Chair), Anne Arathoon, William Goodling, James Hein, Benjamin Kearney, Matthew Larson, Emily Maass, Jennifer Nicholls, David Post, Valerie Sasaki, Charmin Shiely, and Kara Tatman. Also present at the invitation of the Committee were Carole Barkley and Susan Evans Grabe of the Bar. Ms. Arathoon acted as Secretary of the Meeting and kept the Minutes.

Ms. Kiley called the Meeting to order at 12:04 p.m., Pacific Time.

**MINUTES**

Ms. Kiley reviewed the most recent meeting minutes with the Committee and asked for any comments or changes. The Committee unanimously adopted the following resolution upon motion duly made and seconded:

**RESOLVED**, that the minutes of the Committee’s April 15, 2020 meeting, in the form presented to the Committee, are approved.

**BAR MATTERS**

Ms. Grabe informed the Committee that the Bar Board of Governors is meeting on May 22, 2020, to review and approve the law improvement package for 2021. In addition, Ms. Grabe noted that the Oregon Chief Justice is preparing to issue an order to complement the Governor’s executive order with respect to the next phase of reopening Oregon in relation to the COVID-19 pandemic. Ms. Grabe also discussed with the Committee the revenue forecast as well as the status of the upcoming Oregon State Bar exam.

**TREASURER’S REPORT**

Ms. Tatman presented the Section’s financials for April 2020. Ms. Tatman reported that the Section had limited financial activity due to the Section’s activities slowing with the COVID-19 pandemic. In addition, Ms. Tatman reported that there were no new paid members and four (4) new complimentary memberships for the month of April 2020. Ms. Tatman advised that new Section members will likely continue to slow in light of current financial uncertainty.

## **SUBCOMMITTEE REPORTS**

### *CLE*

Ms. Kiley presented to the Committee that the CLE subcommittee met to discuss technical capabilities to offer CLEs by webcast as well as possible CLE presentation topics. The Committee discussed additional CLE presentation topics as well as CLE fees. The Section's annual CLE was also discussed with respect to planning in light of the uncertainty due to the COVID-19 pandemic.

### *Outreach*

The Outreach subcommittee has not met yet, but a meeting will be scheduled prior to the next Committee meeting.

### *Communications*

Mr. Tarr submitted an update on the Communications subcommittee to the Section via email. The Section's June quarterly newsletter is on schedule and will include two articles related to tax. The subcommittee will be soliciting articles for the September newsletter. In addition, Ms. Barkley reported that the errors previously identified on the Section's website have been corrected.

### *New Business Lawyers*

Mr. Goodling reported that the New Business Lawyers subcommittee has not met recently, as most of the subcommittee activities are in-person, which are restricted in light of the COVID-19 pandemic. With the pandemic impact lasting longer than initially anticipated, Mr. Goodling plans to schedule a virtual subcommittee meeting. Mr. Goodling also reported that the subcommittee will begin the scholarship grant process earlier this year, likely in early Summer.

### *Legislative*

Ms. Sasaki informed the Committee that the Legislative subcommittee has not met yet. There are no proposals for the upcoming legislative session. Ms. Sasaki expects to have a more detailed report once the legislative session commences. In addition, Ms. Sasaki reported that the Oregon Law Commission work group continues to meet regarding RULLCA and may be looking for additional members. The Section's Legislative subcommittee is also looking for new members. Ms. Tatman indicated that she would like to be more involved.

There being no further business of the Committee, the Meeting adjourned at 12:40 p.m.