

OREGON STATE BAR
BUSINESS LAW SECTION EXECUTIVE COMMITTEE
MEETING MINUTES

March 11, 2020

TIME AND PLACE

Upon notice duly given, a Meeting of the Executive Committee (the “Committee”) of the Business Law Section (the “Section”) of the Oregon State Bar (the “Bar”) was held at the offices of Samuels Yoelin Kantor LLP located at 111 SW 5th Avenue, Suite 3800, Portland, Oregon 97204, on March 11, 2020 at 12:00 p.m., Pacific Time.

PRESENT

Present in person were Committee members Brian Jolly, Matthew Larson, Emily Maass, David Post, Valerie Sasaki, Jeffrey Tarr, Kara Tatman, and Tyler Volm. Present by phone were Committee members Genevieve Kiley (Chair), Anne Arathoon, Benjamin Kearney, and Jennifer Nicholls. Also present at the invitation of the Committee were Carole Barkley, by phone, and Susan Evans Grabe of the Bar, by phone. Ms. Arathoon acted as Secretary of the Meeting and kept the Minutes.

Ms. Kiley called the Meeting to order at 12:10 p.m., Pacific Time.

MINUTES

Ms. Kiley reviewed the most recent meeting minutes with the Committee and asked for any comments or changes. The Committee unanimously adopted the following resolution upon motion duly made and seconded:

RESOLVED, that the minutes of the Committee’s February 8, 2020 meeting, in the form presented to the Committee, are approved.

BAR MATTERS

First, Ms. Grabe informed the Committee of the April 1, 2020 deadline for submission of law improvement proposals.

Second, Ms. Grabe presented the Bar’s position on social media use by the Bar’s sections, including sections’ listservs. Kateri Walsh, Public Relations Manager at the Bar, manages the Bar’s existing social media accounts on a variety of social media channels. Ms. Walsh can assist sections with posting on such channels utilizing the Bar’s accounts. In addition, the Bar’s Board of Governors (“BOG”) is reviewing existing social media policies and will develop new policies to ensure legal compliance. Accordingly, Ms. Grabe recommends utilizing the existing Bar accounts to post on social media channels and await a new policy from the BOG.

Finally, Ms. Grabe reminded the Committee to submit the initial committee report to the Bar.

TREASURER’S REPORT

Ms. Tatman presented the Section’s financials through January 2020, which is the most recent available from the Bar. With respect to membership, Ms. Tatman reported that the membership count is

increasing and we expect to see additional new members with Bar admissions. Ms. Tatman also indicated that expenses appear to be lower than budget.

SUBCOMMITTEE REPORTS

CLE

Ms. Kiley presented to the Committee that she is obtaining information from last year's CLE subcommittee. With the COVID-19 outbreak, the CLE subcommittee will likely consider either delaying in-person CLEs or leveraging technology. Ms. Kiley informed the Committee that the CLE subcommittee begin having recurring meetings to discuss these issues and upcoming CLEs.

Outreach

Mr. Jolly informed the Committee that the Outreach subcommittee has not met yet, but a meeting will be scheduled.

Communications

Mr. Tarr informed the Committee that the Communications subcommittee has not met yet, but a meeting will be scheduled. Mr. Tarr indicated that he will meet with Ms. Barkley regarding the newsletter process and website content.

New Business Lawyers

Mr. Goodling provided the New Business Lawyers subcommittee report via email. He indicated that the New Business Lawyers subcommittee has not met yet, but a meeting is scheduled for April 1, 2020.

Legislative

Ms. Sasaki informed the Committee that the Legislative subcommittee has not met yet; however, the RULLCA group has met. Ms. Sasaki expects a collaborative process. Although there was discussion about issues for the upcoming 2021 legislative session, it was decided to focus on RULLCA for the 2023 legislative session.

OTHER BUSINESS

With the COVID-19 outbreak, the Committee discussed technology capabilities of the Bar for future remote meetings. The Bar utilizes Blue Jeans. Ms. Kiley will coordinate with the Bar to determine the best option for the Committee's next meeting.

There being no further business of the Committee, the Meeting adjourned at 12:45 p.m.