

OREGON STATE BAR
BUSINESS LAW SECTION EXECUTIVE COMMITTEE
MEETING MINUTES

April 15, 2020

TIME AND PLACE

Upon notice duly given, a Meeting of the Executive Committee (the “Committee”) of the Business Law Section (the “Section”) of the Oregon State Bar (the “Bar”) was held by video conference on April 15, 2020 at 12:00 p.m., Pacific Time.

PRESENT

Present were Committee members Genevieve Kiley (Chair), Anne Arathoon, William Goodling, James Hein, Brian Jolly, Benjamin Kearney, Matthew Larson, Emily Maass, Jennifer Nicholls, David Post, Valerie Sasaki, Charmin Shiely, Jeffrey Tarr, Kara Tatman, and Tyler Volm. Also present at the invitation of the Committee were Carole Barkley and Susan Evans Grabe of the Bar. Ms. Arathoon acted as Secretary of the Meeting and kept the Minutes.

Ms. Kiley called the Meeting to order at 12:05 p.m., Pacific Time.

MINUTES

Ms. Kiley reviewed the most recent meeting minutes with the Committee and asked for any comments or changes. The Committee unanimously adopted the following resolution upon motion duly made and seconded:

RESOLVED, that the minutes of the Committee’s March 11, 2020 meeting, in the form presented to the Committee, are approved.

BAR MATTERS

Ms. Grabe informed the Committee of a number of updates with respect to the COVID-19 pandemic. The Bar building is closed and Bar staff is working remotely. In addition, the Bar Public Affairs is working with the courts and the legislature to determine the impact of the pandemic on the legislative session and the courts. The courts will remain open even if on a limited basis.

TREASURER’S REPORT

Ms. Tatman presented the Section’s financials for February 2020 and March 2020. Ms. Tatman reported that the paid membership count has increased resulting in additional membership revenue, which is now just under the budgeted amount. Year-to-date expenses are under budget based on the timing within the year and activities slowing with the COVID-19 pandemic.

SUBCOMMITTEE REPORTS

CLE

Ms. Kiley presented to the Committee that the CLE subcommittee met and discussed how to plan and present CLEs during the COVID-19 pandemic. Ms. Kiley reported that the Bar is working on a technical solution to allow Bar members to stream CLEs to their computers. One of the challenges presented is managing CLE attendance. More information on this functionality is forthcoming. Ms. Kiley also reported that the CLE subcommittee brainstormed topics for upcoming CLEs and may consider utilizing the Section's quarterly newsletters to disseminate information to members.

Outreach

Mr. Jolly informed the Committee that the Outreach subcommittee has not met yet, but a meeting will be scheduled. Mr. Jolly will also work with Ms. Barkley to update the description of the Outreach Subcommittee on the Section's website.

Communications

Mr. Tarr presented updates on the Section's quarterly newsletter as well as the Section's website. With respect to the newsletter, Mr. Tarr informed the Committee that he will meet with Ms. Barkley regarding the newsletter process and procedure as well as website content. The March 2020 newsletter has been published. The June 2020 newsletter will have three articles.

With respect to the Section's website, the CLE page has been redirected to the Bar's CLE page and includes CLEs offered by other Bar sections. The "CLE Materials" website link has a 404 error. Ms. Grabe will research the Bar's involvement in these website pages.

In addition, Ms. Grabe reported that the Bar needs to be aware of, and review, any communications that are being sent to Section members by the Section. The Bar's Public Affairs needs to review the newsletters before they are published. Ms. Grabe will coordinate the Bar's review with Mr. Tarr, Ms. Barkley, and any article authors for newsletter reviews.

New Business Lawyers

Mr. Goodling reported that the subcommittee had a meeting scheduled for April 1, 2020, but it was postponed as most of the subcommittee activities are in-person, which are now restricted in light of the COVID-19 pandemic. With the pandemic impact lasting longer than initially anticipated, Mr. Goodling plans to schedule a virtual subcommittee meeting.

Legislative

Ms. Sasaki informed the Committee that the Legislative subcommittee has not met yet; however, the RULLCA group has met. There will not be a proposal for the legislature's 2021 long session. The current focus is on RULLCA.

Another issue that has arisen recently is allowing notaries to provide remote services. Oregon's constitution and statutes are different than those of other states and do not provide as much authority to the governor as other states' constitutions and statutes. More information is forthcoming.

There being no further business of the Committee, the Meeting adjourned at 1:05 p.m.