

OREGON STATE BAR BUSINESS LAW SECTION
EXECUTIVE COMMITTEE
MINUTES OF MEETING
January 16, 2014
12:00 p.m.

A meeting of the Executive Committee (the “Committee”) of the Oregon State Bar Business Law Section (the “Section”) was held at 12:00 p.m. on Thursday, January 16, 2014, at the offices of Lane Powell PC, 601 SW 2nd Avenue, Suite 2100, Portland, Oregon 97204, pursuant to notice duly given. The meeting commenced at 12:05 p.m.

The following Committee members, constituting a quorum, were present at the meeting: Holley Franklin, Kenneth Haglund, Benjamin Lenhart, David Ludwig, Valerie Sasaki, Tyler Volm and, via teleconference, Justin Denton, Chris Hall, Lorie Hancock, Ed Impert, David Kopilak, Ambyr O’Donnell, and Kyle Wuepper.

Also in attendance at the meeting were Carole Barkley and Dani Edwards, OSB Liaison.

1. Introductions. 2014 Committee Chair Benjamin Lenhart introduced himself and thanked outgoing Chair Ambyr O’Donnell for her service. Other Committee members were returning.
2. Prior Committee Minutes. Kenneth Haglund as outgoing Secretary had previously circulated Minutes from the November 7, 2013 annual Section meeting and the November 21, 2013 Committee meeting. Both sets of minutes were unanimously approved.
3. Bar Liaison Report. Dani Edwards provided an update to the Committee from the bar, including notice that April 4, 2014 is the submission deadline for new legislation.
4. Legislative Update. Chris Hall indicated that proposed legislative updates would be presented at the March meeting.
5. Secretary of State Report. Postponed.
6. Treasurer’s Report. 2014 Committee Treasurer Mr. Haglund presented a brief report on the Section’s finances. At the end of November, the Section had approximately \$96,500 in its account. December reports were delayed, but should be available by the February meeting.
7. 2013 Meeting Schedule and Locations. The lunch hour works best and locations will rotate. The 2014 meetings will move from the third Thursday to the fourth Wednesday, to avoid a conflict with the OSB’s Taxation Section meetings. The Committee meeting on February 26, 2014 will be held at Samuels Yoelin Kantor, 111 SW 5th Avenue, Suite 3800, Portland, Oregon.
8. Revised Business Plan and 2014 Goals. David Ludwig reported that the revised business plan should be reviewed by Committee members before the February Committee retreat at the Allison Inn (the “Retreat”), so that the Committee can approve a final version at the Retreat.

9. Subcommittee Updates and Participation. Mr. Lenhart asked Committee members to consider what subcommittee they would like to serve on or chair in 2014 in anticipation of the Retreat. He will circulate a list of Committee members before the Retreat.

a. CLE. Mr. Haglund agreed to chair the CLE subcommittee for 2014. Justin Denton, Ms. O'Donnell, and Tyler Volm agreed to serve on that subcommittee.

b. Newsletter. Kyle Wuepper provided an update on the latest newsletter and indicated that it will be published and circulated before the next Committee meeting. David Kopilak agreed to chair the Newsletter subcommittee for 2014. Mr. Wuepper and Valerie Sasaki agreed to serve on that subcommittee.

c. Social. Postponed. Lorie Hancock agreed to serve on the subcommittee again.

d. Planning. Mr. Ludwig reported earlier on the business plan status and will reserve the remainder of his comments on the Retreat for later in the meeting's agenda.

e. Website. Ed Impert provided an update indicating that the website is ready to launch, looks great, and is very user-friendly. Carole Barkley deserved a lot of the credit. You do not need to be a Section member to access the general information, only certain portions of the website. If any Committee members have any technical expertise, the Committee could save some money. Ms. Barkley indicated that some of the material on the website is outdated and needs lawyer input and updating. Mr. Lenhart suggested that the Committee cover that issue at the Retreat. Ms. Sasaki brought up previous discussions about using Clay Tablet content, but the Committee noted that business forms are currently available to all OSB members.

f. Other. Ms. Edwards noted that the Committee's bylaws require that it form a nominating committee, where historically that process has been performed by the Committee as a whole. Ms. Hancock suggested an outreach subcommittee, which would focus its efforts at Section members outside of the Portland area, and the Committee agreed to discuss this further at the Retreat.

10. Winter Retreat at the Allison Inn. Mr. Ludwig has reserved 12 rooms for both nights, and has confirmations from 10 Committee members. The Retreat will be more expensive than last year because more members will be able to stay both nights this year. Mr. Ludwig and Mr. Lenhart agreed to go to their firms to request sponsorships in the area of \$250 to help offset spousal expenses, since those are not covered by the OSB. Other members should do the same.

11. There being no further business to discuss, the meeting adjourned at 12:40 p.m.

Respectfully submitted,
Tyler J. Volm, Secretary