

**OREGON STATE BAR BUSINESS LAW SECTION  
EXECUTIVE COMMITTEE**

**MINUTES OF MEETING  
October 14, 2015  
12:00 p.m.**

A meeting of the Executive Committee (the "Committee") of the Oregon State Bar Business Law Section (the "Section") was held at 12:00 p.m. on Wednesday, October 14, 2015, at the offices of Tonkon Torp LLP, 888 S.W. Fifth Avenue, Suite 1600, Portland, Oregon 97204, pursuant to notice duly given. The meeting commenced at 12:00 p.m.

The following Committee members were present at the meeting: attending in person were Thomas M. Tongue, Benjamin G. Lenhart, David R. Ludwig, Justin B. Denton, Valerie H. Sasaki, and Tyler John Volm; and attending via teleconference were David S. Matheson, David Kopilak, Kenneth R. Haglund Jr., Lorie Harris Hancock, and Kyle D. Wuepper. The Committee members present constituted a quorum.

Dani Edwards (Oregon State Bar ("OSB") Liaison) (in person), and Kerry L. Sharp, Board of Governors ("BOG") contact (by telephone), also attended the meeting.

1. Minutes of Prior Committee Meetings. After discussion and after a motion duly made and seconded, the Committee unanimously approved the minutes of the Committee meetings held May 27, 2015, June 24, 2015, July 22, 2015, and September 23, 2015.
2. Nominations. Mr. Matheson reported to the Committee that the Nominating Committee consisting of Mr. Lenhart, Ambyr M. O'Donnell, and David G. Post recommended to the Committee the following slate to be nominated to serve as Members-at-Large of the Committee and as officers of the Section beginning January 1, 2016:

Officer Positions (Terms Ending December 31, 2016)

Chair:	Kenneth R. Haglund, Jr.
Chair Elect:	Justin B. Denton
Immediate Past Chair:	David S. Matheson
Treasurer:	David R. Ludwig
Secretary:	Valerie H. Sasaki

Members-At-Large Positions (Terms Ending December 31, 2017)

Lorie Harris Hancock  
Genevieve AnYeung Kiley  
Benjamin G. Lenhart  
Douglas K. Lindgren  
David G. Post  
Jeffrey S. Tarr  
Kyle D. Wuepper

Continuing Members-At-Large Positions (Terms Ending December 31, 2016)

Ambyr M. O'Donnell  
Thomas M. Tongue  
Tyler John Volm

Mr. Matheson thanked the members of the Nominating Committee for their service. After discussion of the proposed slate and after a motion duly made and seconded, the Committee unanimously approved the proposed slate of Members-at-Large and Section officers to be submitted to the members of the Section at its annual meeting on November 5, 2015 for their consideration and approval.

3. Treasurer's Report. The Section's Treasurer, Mr. Denton, provided a brief overview of the Section's budget for calendar year 2016 - a copy of which he provided to Committee members prior to the meeting - due to be submitted to the OSB by December 3, 2015. The Committee members suggested several changes to the proposed budget, including decreasing the line item expense for Computer-Internet/Web given that the Section no longer has a contract with Inherent, Inc. for hosting the Section's website, deleting the line item expense for Newsletter & Case Law Summaries, and increasing the line item expense for Social Events to \$2,500. The Committee members supported approving the budget as revised to allow Mr. Denton to submit it to the OSB in a timely manner. Ms. Edwards advised the Committee that the Committee may adjust the budget in the future as long as the Committee Members vote on and approve any changes to the budget. Upon a motion duly made and seconded, the Committee members unanimously approved the budget as revised.

4. Subcommittee Reports.

- a. CLE. Mr. Haglund updated the Committee members with respect to the planning for the annual CLE to be held on November 5, 2015. He said that the OSB will be sending out additional notices of the CLE and that he invited the three students awarded scholarships this year to the CLE and to the luncheon in order for them to be recognized. Mr. Matheson reiterated that at the luncheon meeting, in addition to recognizing the three scholarship recipients, the Section will be presenting the Castle's Award.

Mr. Wuepper then reported to the Committee members that the committee consisting of the Section's past chairs unanimously recommended to the Committee that Ken Stephens be presented the Castle's Award at the Section's annual meeting on November 5, 2015. He provided a brief overview of each of the four candidates nominated. He said that the Committee believed that all of the candidates were deserving, but concluded that Mr. Stephens best satisfied the criteria for the award.

- b. Social/Planning. Mr. Volm reported to the Committee members that the social with the Oregon Society of Certified Public Accountants is set for October 29, 2015, at Departure from 4:00 p.m. to 7:00 p.m. He also reiterated that the Eugene social event is tabled until fall 2016.

5. Other Business. Mr. Matheson reported to the members that Carole Barkley was involved in an accident with a bicycle on the Tillicum Bridge and was currently in the hospital. The Committee members agreed to have flowers sent to her. He also said that the Section needs to revise its current contract with Ms. Barkley to provide that she will be paid \$240 per month. Ms. Edwards said that Ms. Barkley's current contract expired on September 5, 2015, but the OSB will continue to pay her at her current rate until the contract is revised. After discussion of the contract, upon a motion duly made and seconded, the Committee members unanimously approved a revised contract with Ms. Barkley at \$240 a month to be put in place as soon as possible.

Mr. Matheson asked Mr. Sharp to update the Committee members concerning the BOG's activities. Mr. Sharp advised the Committee members of changes to the members of the BOG and that it was conducting interviews for appellate judges to be submitted to the Governor for her consideration. He said the BOG is now preparing for the House of Delegates meeting.

Mr. Matheson next discussed the proposed retreat to be held in January. The Committee members confirmed that the weekend of January 23 or January 30, 2016 (with the weekend of January 23 being the preferred weekend) appear to be the best dates for the retreat depending on the availability of the Alison Inn & Spa.

6. Adjournment. There being no further business, the meeting adjourned at 12:55 p.m.

Respectfully submitted,

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David R. Ludwig, Secretary